



7 & 8 Navy Pier Court

INSTRUCTIONS

- 1. <u>Mail only one (1) original application per household</u>. You may only be a household member on one application. You will be disqualified if you submit more than one application or a photocopy of an application.
- 2. **No payment or fee should be given to anyone** in connection with the preparation or filing of this application for housing, and no broker's fee should be given to receive an apartment.
- 3. Mail Completed Applications to: Navy Pier Court

87-14 116th Street

Richmond Hill, NY 11418

SECTION A. GENERAL INFORMATION

	SE	CHON A. GEN	CNAL III	FURMA	TION		
Applicant Name(s):							
Home Address:							
		Apt. #	City		State	Zip	
Mailing Address, if different:	Street		Apt. #	City		State	Zip
Phone No: (home)							Zip
Email Address:		<u></u>					
Are you a current resident	of Staten Isla	and Community Bo	ard 1? 🗆 Y	es 🗆 No			
In current unit: Number of b	edrooms		Nı	umber of pe	rsons living there?		
In apartment applying for: H	Iow many per	rsons, including your	self, will liv	e there?			
Briefly describe your reasons	s for moving:						
How did you hear about the a							
In case of emergency, notify Address:				Relat	ionship: me Phone:		
List ALL persons who will l residence/address. List the h			ring for. Inc	lude all pers	sons for whom this	unit will be a pe	rmanent
Name		Relationship to Head	Sex (M/F)	Age	Birth Date	Occupa (If in school, write	
		Head					

Do you anticipate any additions to the If yes, explain		welve months?	□Yes		No	
Check if you or any member of your leads to be commodation.		•	-	□ Vi your h		•
Have ALL of the household member	rs (both adults and child	lren) been full-tir	ne studen	ts duri	ng five months or i	more of previous
calendar year or will they be in currer	nt year? □ Yes □	No If Yes,	answer t	he foll	owing questions:	
(1) Is the household comprised of a s	ingle parent and children	n, none of whom	are deper	dents	on the tax return of	someone outside
he household? \square Yes \square No; (2) A						
most recent tax year? □ Yes □ No	•					\square No; (4) Is any
member of the household enrolled in	a Federal, State of local	job training prog	ram? 🗆 🗅	Yes □	No	
	SECTIO	N C. INCOM	IE.			
List below ALL current sources o 'Household Composition''.	f income for ALL HC	OUSEHOLD ME	EMBERS,	includ	ding yourself, liste	d in Section B.
EMPLOYMENT INCOME						
nclude all full-time, part-time and sel	f-employment income.(*B	Business income must reflect	the amount that	would be re	eported on IRS Form 1040, Line	12 and Schedule C, line 31)
Household Member Name	Name & Address	of Employer How Long Employed (From/To)		Status F=Full-Time P=Part-Time S=Self-Employed	Gross Annual Earnings	
1.						\$
2.						\$
3.						\$
4.						\$
	Tota	al Gross Annual	Employ	nent Iı	ncome =	\$
include gross periodic payments from veteran's, social security, SSI, alimonome. Also, include interest, divide	ny, child support, annui	ties, pensions, re-	tirement f	unds, i ts liste	insurance policies, and in Section D. "As	and other regular
Household Member Name	Source of Income	Gross Amount		Period Received Weekly, Bi-weekly, Semi- monthly, Monthly, Quarterly		Annual Gross Amount
		\$	per			\$
		\$	per			\$
		\$	per			\$
		\$	per			\$
	Total	l Gross Annual '	Other In	come"	, =	\$
TOTAL G	ROSS ANNUAL INCO	ME: ("Employm	nent" PLU	S "Oth	ner Income")	\$
Do you or any household member and f yes, explain:	icipate any changes in it	ncome in the next	t 12 montl	ns? □	Yes □ No	

SECTION D. ASSETS

List below the current cash value of all assets held by ALL household members, including yourself, listed in Section B. "Household Composition". (Income from these assets must be listed in "Other Income" in Section C. "Income"). Include below: cash on hand, checking accounts, savings accounts, savings bonds, certificates of deposit, money market funds, mutual funds, stocks, bonds, IRA accounts, 401K accounts, other retirement and pension accounts, trust funds, life insurance policies (except Term), personal property held as an investment (e.g. jewelry, antiques or art), equity in real estate and all other assets.

Household Member Name	Institution Name	Type of Asset	Account #	Current \$ Value/ Account Balance		
		TOTAL V	VALUE OF ASSETS =			
Do you or any household member have have you or any household member have you or any household member have have have you or any household member have have have you or any household member have have have have have have have have	permit you to withdraw	funds from the accoun	t now? □ Yes □ N	No		
□ Yes □ No If yes, w	hen?	Н	ow much?			
Are these funds reflected in your asset list above? □ Yes □ No If not, describe why:						
Do you or any household member of If Yes, Type of propertyLocation of property						
Appraised Market Value \$ If rental property, net annual rental	income \$	Mortgage or outstandin	ng loans principal balance	due \$		
Have you or any household member If Yes, Type of property:				Jo		
Have you or any household member	er disposed of or given	away any other assets	in the last 24 months? (Examples: Given away		
money to relatives or set up Irrevoc If Yes, describe the asset Date of disposition:			posed \$			
Date of disposition.		Ainount uis	poscu p			

SECTION E. ADDITIONAL INFORMATION

RESIDENCE HISTORY (FIVE YEARS)

(Signature of Co-Tenant)

Starting with your current address, list in order all addresses where you have lived for the past five years.

Address	Dates (From/To)	Name* & Address of Landlord					
Current monthly rent or mortgage payment amou	ur contribution: \$						
Check utilities paid by you: ☐ Heat	□ Gas		☐ Other (specify)				
Are you presently receiving a tenant-based Section 8 Housing Voucher or Certificate? Yes No							
Are you or any member of your household currently using an illegal substance? ☐ Yes ☐ No							
Have you or any member of your household ever been convicted of a felony? ☐ Yes ☐ No If Yes, when?							
Have you or any member of your household ever	been evicted from h	nousing? □ Yes	□ No	If Yes, when?			
Have you or any member of your household ever	y? □ Yes	□ No	If Yes, when?				
Do you or any household member have any pets? If yes to any questions above, explain		□ Yes	□ No	If Yes, type?			
PLEASE CHECK THE GROUP(S) WHICH BEST DESCRIBES THE HEAD OF HOUSEHOLD:							
☐ White (Non-Hispanic origin) ☐ American Indian or Alaskan native							
☐ Black or African American (Non-Hispanic ori	gin) □ Asi	an or Pacific Island	er				
☐ Hispanic or Latino origin ☐ Other (This information is used only for statistical purposes and is optional.)							
CERTIFICATION I/We certify that this will be my/our primary residence. I/We understand that eligibility for housing will be based on applicable income limits and management's selection criteria. I/We certify that all information in this application is true to the best of my/our knowledge, that I/We have revealed all income and assets, and I/We understand that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy. Misleading or incomplete information is also grounds for rejection of an application. In addition, I/We authorize a credit investigation firm retained by the owner to conduct inquiries concerning my/our income, credit history, residence, banking relationships, household composition, character and reputation to determine and verify my/our eligibility for an apartment pursuant to this application. SIGNATURE(S): All adult applicants, 18 or older, must sign application.							
(Signature of Tenant)	Date	(Signature o	f Co-Tena	nt) Date			
(Signature of Co-Tenant)	Date	(Signature o	f Co-Tena	nt) Date			

Date

(Signature of Co-Tenant)

Date